

# ALIGN PROGRAMME AND PROJECT MANAGEMENT FRAMEWORK

## Consistent programme and project management

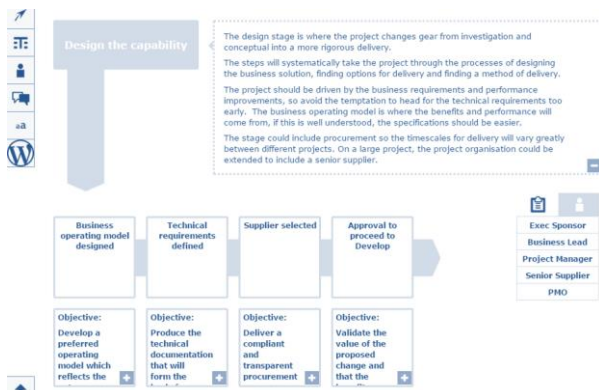
The Align Framework® is the result of 7 years of development and the experience of undertaking maturity reviews of over 100 organisations, which has shown that the framework is often the obstacle to performance improvement. The foundation for building an effective programme and project management capability is the framework. The complexity is often underestimated and attempts to produce 'light' frameworks produce frameworks that do not survive the increasing demands of maturity. Our experience is that the foundations for the long term need to be established from the start.

The Align Framework® is designed to be a self-service PMO, providing role specific guidance for members of programme and project teams in addition to theme guidance tailored for your organisation. Your organisation's framework site becomes the first port of call for all programmes and projects. Align is specifically designed to give you a P3M3® maturity level 3 compliance framework.

## Built from experience

The Align Framework® has been built to address a number of common failings from reviews of organisational performance reviews:

- Incomplete frameworks with inadequate lifecycles
- Frameworks that replicate manuals and basic theory but add no value
- Themes, such as risk, that are not connected to the lifecycle or sit in isolation
- Generic role definitions with no application of the responsibilities
- Templates that bear no resemblance to the lifecycle or processes
- Little connection between programme and project management systems.



### About Aspire Europe

Aspire Europe Ltd is an APM Group, [APM](#) and C4CM Accredited Training Organisation and an AXELOS Limited Accredited Consulting Partner. We have had a pre-eminent role in the development of UK Government Best Practice over the last 8 years and provided the lead author for the Cabinet Office products Managing Successful Programmes (MSP®) in 2007 and 2011 and Portfolio, Programme and Project Management Maturity Model (P3M3®), 2008 and 2014.

This knowledge and experience is embedded in the unique Align Framework®, which brings all the best concepts to life in your organisation.



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## What's included?

### Succinct views of global best practice guidance

Align takes the key elements of global best practice (e.g. PRINCE2, MSP, MoP etc.) and presents relevant information at pertinent points to save you flicking through the manuals each time.

### Standards for all programmes and projects

Recommended theme specific documents which are the minimum requirements for any programme or project to have to support successful management.

### Tracking an idea from concept to benefits release

The lifecycle provides a consistent way to ensure the relevant governance is applied throughout.

### Explanation of themes and useful techniques

The programme and project management themes are explained and their relevance demonstrated throughout the lifecycle. We also provide 25 how2guides which explain and provide examples of management techniques.

### Template library

Align comes pre-populated with over 50 scalable templates at pertinent points of the lifecycle, as well as in the standalone template and document repository. We also provide a consolidated document which captures the key information and is useful for lower risk or smaller projects.

### Lessons sharing forum

Align provides a discussion board to post best practice techniques, lessons learned from previous projects and allows knowledge sharing which leads to performance improvements.

## Immediate benefits

### Cost savings:

- Achievement of project and programme benefits
- Reduced waste and duplication of projects
- Clearer governance of project delivery
- Avoided development costs from fragmented framework development
- Reduced training costs

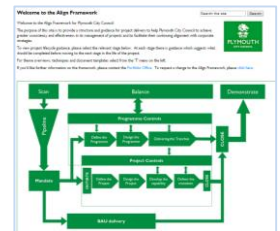
### Business efficiency:

- Faster mobilisation of projects
- Early identification of project failure
- Uniform processes established which in turn provide consistency of project and programme delivery
- Alignment and enabling of strategic outcomes to projects
- Lean templates which reduce waste

### Improved quality of service:

- Reduced risk of failure through improved control
- Achieve P3M3® Level 3 maturity level to set your organisation apart in market sector
- Increased reliability of project performance
- Embedded training leading to performance improvements

## Examples of existing client framework sites



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## Service features

### Fully supported 2 year deployment

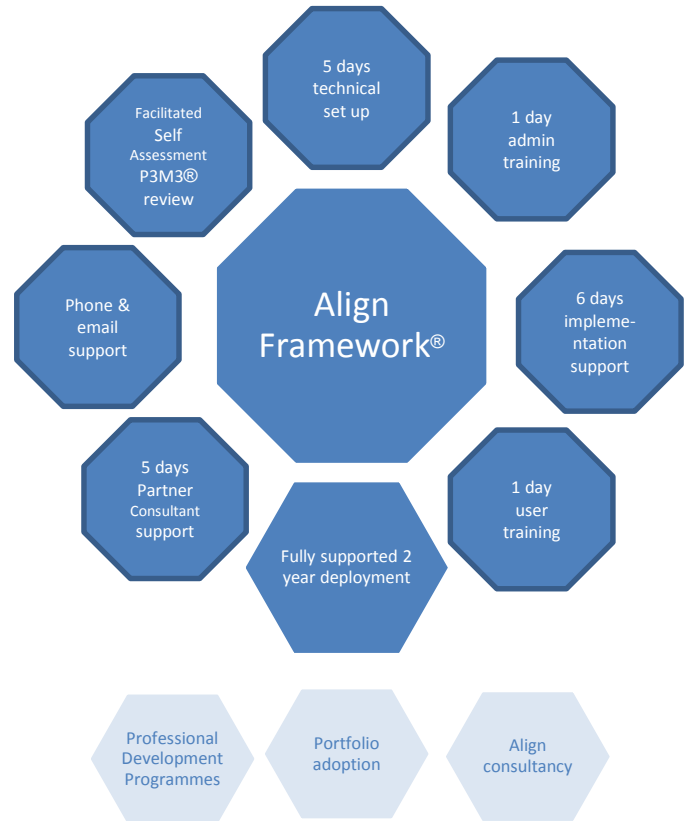
- 20 days consultancy
- 2 year phone and email support
- Baseline P3M3® review
- Fully supported, cloud-based Align Framework® site

The package of 20 days consultancy includes 5 days technical assistance to set up and configure, 10 days of an Align programme and project consultant who will help with guidance customisations, relevant for your organisation (including 2 days worth of Align training), and 5 days of a partner level consultant support to help with design, lead initial workshops and presentations.

When the Align team are not on site, we provide phone and email support during normal working hours as part of the service.

The Align Framework® interfaces with popular management tools such as Microsoft Project Server, SharePoint and Verto.

Optional extras are detailed below.



### Optional – Professional Development Programmes

We can offer face to face training on programme and project management, based on accepted best practice. This includes how Align exploits and fits into popular methods like PRINCE2®, APM, MSP® and MoP®.

There are 8 i-learning modules that support the theme training.

### Optional - Portfolio adoption

One of the issues with improvement initiatives is mobilisation. To maximise the value of Align the existing projects need to migrate onto the lifecycle. We offer a resourced package to review each project and undertake a gap analysis. The costs depend on portfolio size, but accelerates the performance improvements.

### Optional – P3M consultancy

We can also provide programme and project management consultancy tailored to fit your framework. This can be in way of assurance, reviews or health checks.

### Existing clients include:

- Department for Transport
- Curo Group
- Antalis
- Devon & Somerset Fire & Rescue Service
- Local Government Shared Services
- Plymouth City Council

For a demo version, please visit: [demo.alignframework.com](http://demo.alignframework.com)

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